

TRANSCRIPT APPLICATION FORM

*N.B. Please complete this form and submit it to the College Office.

* Incomplete forms will not be considered.

* Fees charge for Transcripts: Rs.500/- First copy shall be given. Every additional copy will be charged at rate of Rs. 250/- per copy.

1. Personal Details: (PLEASE USE CAPITAL LETTERS ONLY)

NAME:

(Surname)

(Name)

(Father's Name)

E-mail Address: _____

Type of student: Current Student ☐ Alumni ☐

If Current student mention Class _____

If Alumnus, Specify year of completion _____

Permanent Address:

Current Address (If different from permanent address):

Tel: (Resident): _____ Mobile No: _____

Purpose for applying for a Transcript: _____

_____ No. of Copies required: _____

I. University Application Details:

Country: USA ☐ UK ☐ Canada ☐ Australia ☐ Other ☐

If other, please mention University Name(s)

Degree: Undergraduate ☐ Graduate ☐ Post Graduate ☐ Masters ☐

Course Name:

Signature of the student/ Parent/ Guardian.

Date:

Encl: Attested photocopies of MMS mark sheet (semester I, II, III, and IV & passing certificate of MMS.)